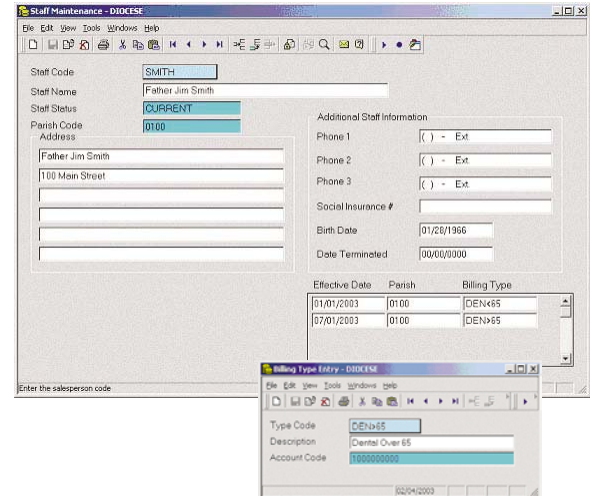


# Diocese Productivity Software Improves Your Administration Workloads

Trying to keep track of all the financial records and human resources information for every church in your diocese can be overwhelming. Mistakes happen, information disappears, and confusion results. The Diocese Productivity Software from Second Foundation Consulting will help you to manage the financial records of every parish, every priest, and every organization in your diocese.

No more manual calculations, no more paper filing, and no more costly errors. Everything's automatically calculated, accurately managed, and conveniently filed. The innovative Diocese solution runs with the Epicor not-for-profit accounting software. Nothing could be easier.

Imagine never making mistakes calculating or transferring information from your spreadsheet to your accounting system and general ledger. You'll have access to accurate information at the touch of a button.

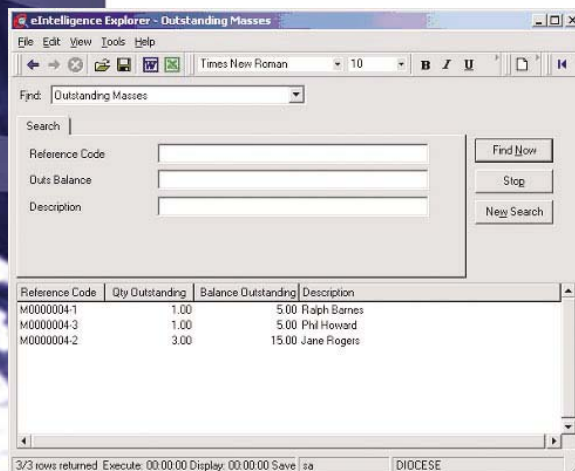


## Instant Access to Information

Create a database of all the clergy in your diocese. Details include staff status, current address, phone numbers, Social Security/Social Insurance Number, birth date, and other information. You'll be able to:

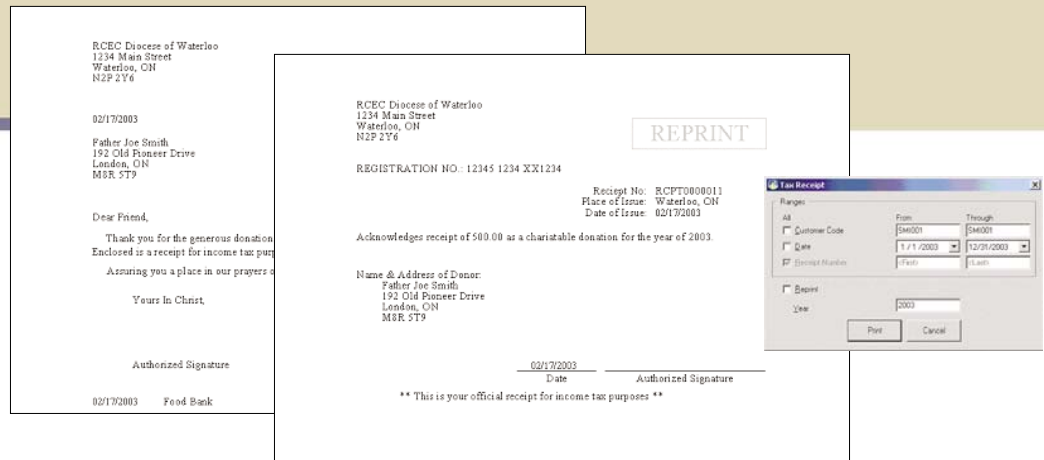
- easily control and maintain detailed information
- send billings and benefits to the correct address
- set effective dated changes for the parish being assessed
- produce monthly invoices for medical billing costs by specific priest, billing types, and rate combinations

For each individual's medical or dental benefit plan, you can access billing maintenance records and check on effective dates and current rates.



Reference Code	Qty Outstanding	Balance Outstanding	Description
M0000004-1	1.00	5.00	Ralph Barnes
M0000004-3	1.00	5.00	Phl Howard
M0000004-2	3.00	15.00	Jane Rogers

Keep track of Mass cards. Once you enter the Mass, it will be assigned a reference code that can be tracked to the priest that performs the Mass. At any time, you can search for unassigned Masses through our Outstanding Masses function, where you can find the description and balance outstanding for any unassigned Masses. Review your outstanding list for the purpose of issuing to other priests here and abroad. Keep concerned individuals informed about all the details of the requested Mass.



Organize and print out donation tax receipts quickly and easily. When you receive cash, the donation is assigned a unique sequential number, which can be used to reprint the receipt any time in the future. You can also select Thank You Letters as required.

For annual assessments to parishes, the system can automatically split the Aging Date and Due Date to calculate monthly invoices over the full year. With a control number assigned to each and every parish, you can quickly access current information to answer any questions from parish staff.

### There's more.

With our Diocese Productivity Software, you can also manage deposits, withdrawals and loans, as well as, investments and redemptions with current information and automatic calculations.

For over 15 years, Epicor has supplied financial management software to not-for-profit organizations all over the world. Second Foundation chose their award-winning software because it offers the sophisticated functionality, advanced technology, and ease-of-use that you need to be successful. From general accounting software to e-commerce suites that connect your organization to online marketplaces, Epicor offers business solutions that help you proactively manage your financial records.

Founded in 1994, Second Foundation Consulting specializes in the sale and implementation of financial accounting software. Second Foundation Consulting is also a professional services firm dedicated to solving business process issues. We help you track revenue, increase productivity, profitability and efficiency. We create the best possible solution and make it work for you. Our goal is to increase your profitability using the best technology in the industry.

It is understandably difficult for any organization to fully encompass the essence of their company's culture and mission into one sentence or paragraph. Second Foundation management has assembled the various components of what we believe represent our values and objectives. These components have been listed for individual as well as combined consideration.

- Professional qualifications and approach
- Uphold the highest integrity and ethics
- Provide value added solutions and services
- Financial, business and technical expertise
- Proactive and hands on, skilled and confident
- Application of appropriate software product tools
- Focus on delighting clients
- Competitive fairness in billings

We invite you to benefit from our focus.

Epicor  
**for**  
**Non-Profit**  
ORGANIZATIONS

How else can our Diocese Productivity Software help you? Ask Dave today.

[AskDave@second-foundation.com](mailto:AskDave@second-foundation.com)

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